

CARLYNTON SCHOOL DISTRICT
Agenda Setting/Committee/Voting Meeting
March 4, 2010
Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education conducted its Agenda Setting/Committee/Voting Meeting on Thursday, March 4, 2010 in the cafeteria of the junior-senior high school. Those in attendance included President Thomas Brown, Vice President Patricia Schirripa and School Directors Sandra Hugan, Ronald McCartney, Nyra Schell, Raymond Walkowiak and Sharon Wilson. Also present was Superintendent Michael Panza, Solicitor Ira Weiss, Business Manager Kirby Christy and Principals Jacie Maslyk, Robert Susini, Courtney Tempest and Christopher Very. The audience was comprised of seven individuals and one member of the press.

CALL TO ORDER - *The meeting was called to order by President Brown at 7:36 pm. Twelve members of the Carnegie Chronicle writing team (Carnegie Elementary students) were present to share how they put together the articles for the paper; afterwards, they led the Pledge of Allegiance in unison.*

Carnegie Elementary teacher Diane Criste reported that one of the student writers, Julia Robb, has been named the national winner of the AAA Safety Patrol award. She will be honored in Washington, D.C. In addition, Dr. Panza recognized high school business teacher Nathan Milson, who was in the audience. Mr. Milsom is the facilitator of the Carlynton LifeSmarts team. This year's team competed at states and was honored for their achievement with a Senatorial Proclamation from Senator Wayne Fontana. Mr. Milsom read the proclamation.

ROLL CALL – *The roll was called by Recording Secretary Michale Herrmann. Directors Thomas DiPietro and Betsy Tassaró were excused from the meeting.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Hugan moved, seconded by Director Walkowiak, to approve the minutes of the February 18, 2010 Regular Voting Meeting as presented. **By a voice vote, the motion carried 6-0-1, with Director Wilson abstaining.**

REPORTS:

- **Executive Session** – *President Brown said employment, labor and personnel issues were among the items discussed in executive session.*
- **Principals' Reports** – *Mrs. Maslyk introduced Mr. Leroy Hall, a principal intern candidate from the University of Pittsburgh, who will be shadowing and observing at Crafton Elementary. Mrs. Maslyk will serve as his mentor. The elementary principals announced that kindergarten registration will be held March 9-10. Also, they are preparing for the PSSAs, to be administered in April. Director Schell asked if the lost school time, due to snow, may hurt scores on the PSSA. The principals said that while instructional time was lost, the teachers have worked diligently to remain on target. Dr. Susini provided a round-up of the latest student activities and honors.*

Minutes of the February 18,
2010 Meeting

- Business Manager Report – Mr. Kirby said a thorough review of the 2010-2011 budget has been completed and by all appearances, there should not be a millage increase associated with the budget. Dr. Panza pointed out that while the district was once near the top of the list for highest millage rate in Allegheny County, it has now dropped to 11th place.
- Superintendent's Report – Dr. Panza reviewed the calendar of upcoming events, calling attention to the dates of Wednesday, March 31, and Wednesday, April 14. These dates are reserved for additional public meeting with Kimball, the architects working on the district's feasibility study. Also, the creation of a webpage is underway to keep the public informed of the happenings with the study.
- Secretary's Correspondence – The minutes of the January 5, 2010 Parkway West CTC Joint Committee were entered into record. (SC Item #0310-1)

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Modifications to the 2009-2010 school year calendar in regards to snow make-up days as follows:

- January 8 snow day to be recovered April 1
- February 8 snow day to be recovered April 5
- February 9 snow day to be recovered June 4
- February 10 snow day to be recovered June 7
- February 11 snow day to be recovered June 8
- February 12 snow day to be recovered June 9
- February 26 snow day to be recovered June 10
- Faculty clerical day to be recovered June 11
- And issue a request to the State to waive days for the members of the Class of 2010; **PLACE ON AGENDA**

Draft 3 of the 2010-2011 school year calendar as presented. **PLACE ON AGENDA**

Director Walkowiak moved, seconded by Director Hughan, to approve the Conference and Field Trip Requests as submitted and reviewed by administration:

- FT...M.Smoller/MBVeri...GATE Workshop...Chatham U...3/9
- FT...L.Dedola...Musical Cast...Carnegie/Crafton Elem...3/15
- FT...M.Smoller...GATE program...Carpenter Powder Prod...3/16
- C...J.Bhuta... Language Conference... AIU...3/17
- C...J.Pepe...Language Conference...AIU...3/17
- FT... Mitchell/ Bhuta/ Bunch...Heinz History Ctr...Cultural...3/24
- C...J.Ficorilli...N.Allegheny SD...Suspension Training...3/26
- FT...Smoller/Mishkin/Veri/Zebrasky...Carnegie Museum... Whales...3/31
- FT...M.Berlinger...McKeever Environ Ctr...Biodiversity...5/12-14 (Miscellaneous Item #0310-1)

Modifications to the 2009-10 School Year Calendar – Snow Make-Up Days

2010-2011 School Year Calendar

Conference and Field Trip Requests

And to nominate Thomas W. Brown as a Trustee of the Western Region for the Allegheny County School Health Insurance Consortium for a two year period effective March 29, 2010. (Miscellaneous Item #0310-2) **By a voice vote, the motion carried 7-0.**

Nomination – Thomas Brown, Trustee of ACSHIC

II. Finance

Treasurer's Report for the month of February 2010 as presented; **PLACE ON AGENDA**

Treasurer's Report – February 2010

February 2010 bills in the amount of \$_____ as presented. **PLACE ON AGENDA**

February 2010 Bills

Director Wilson moved, seconded by Director McCartney, to approve Resolution No. 155 for the 2010-2011 General Operating Budget of Parkway West Career and Technology Center; (Finance Item #0310-1)

PWCTC General Operating Budget

Director Hughan asked that the budget figure of \$5,711,025 be reflected in the minutes. This represents a 2.9 percent increase.

Resolution No. 156 for the 2010-2011 General Operating Budget of the Alternative Education Program of Parkway West Career and Technology Center; (Finance Item #0310-2)

PWCTC Alternative Education Program General Operating Budget

The budget figure of \$1,027,122 was read by Director Hughan, reflecting a 13.78 percent increase. This, she noted, was in excess of \$11,000 per student.

Resolution No. 157 for the 2010-2011 Building Rental Budget of Parkway West Career and Technology Center; (Finance Item #0310-3)

PWCTC Building Rental Budget

Director Hughan noted the amount as \$380,460, and stated that the overall amount is a 20 percent increase over last year; Dr. Panza commented that Mrs. Hughan's hard work on the Parkway board has enabled the district, in itself, to realize a decrease in costs over the past budget year even though the overall budget has risen.

The Request for Proposal for the manufacturing and delivery of band uniforms as presented and to be advertised accordingly; (Finance Item #0310-4)

RFP for Band Uniforms

The Channel Lease Agreement between the district and Comcast for broadcasting of school board meetings at an hourly rate of \$50.22 as presented; (Finance Item #0310-5)

Channel Lease Agreement with Comcast

Director Walkowiak questioned Exhibit B within the agreement that illustrated a leasing commitment of one year. Dr. Panza said the agreement was through June 30 until equipment could be purchased to operate the video program and broadcast on the two major carriers. Director Schell called attention to page three of the agreement which indicated the term of agreement to end as of June 30.

The January 2010 Athletic Fund Report as presented; (Finance Item #0310-6)

January 2010 Athletic Fund Report

The January 2010 Activities Fund Report as presented; (Finance Item #0310-7)

January 2010 Activities Fund Report

Agreement to participate in the fuel consortium agreement with the Allegheny Intermediate Unit as presented; (Finance Item #0310-8)	Fuel Consortium Agreement with AIU
<i>And</i> continuation in the Allegheny Intermediate Unit Natural Gas Consortium and to authorize appropriate school district officials to sign any agreements related to the purchase and supply of the District's natural gas requirements. (Finance Item #0310-9) By a ROLL CALL VOTE, the motion carried 7-0.	Natural Gas Consortium with AIU
III. Personnel	
Director McCartney moved, seconded by Director Schell, to approve a Professional Employee Contract for elementary counselor Sheree Lee for completing three years of satisfactory service consistent with the provisions of Section 1108 of the PA School Code;	Professional Employee Contract – Sheree Lee
Leave of Absence for Employee #CFT10-20 as presented; (Personnel Item #0310-R)	Leave of Absence – Employee #CFT10-20
The additions to the 2009-2010 Day-to-Day Substitute List as follows and recommended by administration: <ul style="list-style-type: none">▪ Suzanne Bentley – Secondary Business/Computer Tech▪ Angela Borrello – Elementary Ed, K-6▪ Heather Detwiler – Elementary Ed, K-6 (Personnel Item #0310-1)	Additions to Day-to-Day Sub List
The additions to the 2009-2010 Athletic Supplemental List as follows and recommended by administration: <ul style="list-style-type: none">▪ Nathan Milsom – Assistant Athletic Director▪ Richard Klein – Assistant Boys' Baseball Coach▪ Susan Brossman – Assistant Swimming Coach, grades 7-8 (Personnel Item #0310-2)	Additions to the 09-10 Athletic Supplemental List
Letter of Intent to retire of elementary teacher Dennis Cavanaugh, effective the last day of the 2009-2010 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0310-3)	Letter of Intent to Retire – Dennis Cavanaugh
Letter of Intent to retire of elementary teacher Teresa Coburn, effective the last day of the 2009-2010 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0310-4)	Letter of Intent to Retire – Teresa Coburn
Letter of Intent to retire of elementary teacher Roseanne Plumb, effective the last day of the 2009-2010 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0310-5) By a voice vote, the motion carried 7-0.	Letter of Intent to Retire – Roseanne Plum
IV. Policy	
The final reading of the 700 series of the board policies as presented with recommended modifications. PLACE ON AGENDA	700 Policy Series – Final Reading

UNFINISHED BUSINESS: *None*

NEW BUSINESS: *Director Schell called attention to information about the Keystone Exams and correlating graduation requirements. She said field tests are being conducted and the exam would count as one-third of a students' final grade. Going on, she noted that the local intermediate units will most likely be responsible for designing local assessment and this will need to be validated by the Pennsylvania Department of Education. The cost of this would be split between participating schools. Dr. Linda Hippert, executive director of the AIU, has asked to serve on the evaluation team.*

Dr. Panza explained he will write to PDE, requesting a waiver for the seniors so they may graduate on time (June 4). He explained the process, noting that PDE may not have an answer until July. Director McCartney asked how many two-hour delays were called up to this point; Dr. Panza said he thought four, but would have to check the records to verify.

OPEN FORUM: *Audience member and district paraprofessional Maureen Nelson asked why May 28th would not be used as a make-up day when it was previously slated as one. Dr. Panza explained that after consideration, it was realized that many families "close the park" on the school picnic day previous to May 28, which would make for many tired youngsters the following day in school. Mrs. Nelson referred to another district that holds 2-hour professional development meetings every Monday and is now making up lost snow day time by utilizing those hours. Dr. Panza said the professional development hours are contractual and could be something to bring up when the current contract is set to expire in a couple years.*

ADJOURNMENT: *With no further business to discuss, Director Hugan moved to adjourn the meeting at 8:35 pm, seconded by Director Wilson. By voice vote, the motion carried 7-0.*